20182020

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SCHEDULE 1 PAY AND DISPLAY PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of	Maximum period of waiting
			operation	
Bridge Street Car Park, Staines- upon-Thames	West of Bridge Street	Motor cars without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	8.00am to 12.00am Monday to Sunday Maximum 24 hours
Elmsleigh Road Car Park, Staines- upon-Thames	East of Thames Street	Motor cars without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	8.00am to 7.00pm Monday to Sunday Maximum 24 hours
Kingston Road Car Park, Staines- upon-Thames	South west of Kingston Road	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	8.00am to 7.00pm Monday to Sunday Maximum 24 hours
Riverside Surface Car Park, Staines- upon-Thames	West of Thames Street Including access road from Thames Street	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	8.00am to 12.00am Monday to Sunday
				Maximum 24 hours

SCHEDULE 1 (continued) PAY AND DISPLAY PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of	Maximum period of waiting
			operation	
Riverside Underground Car	West of Thames Street including the access road	Motor cars with or without trailers Motor cycles with or without side cars	All days All hours	8.00am to 7.00pm Saturday only
Park, Staines- upon-Thames	from Riverside Surface Car Park	Invalid carriages Vehicles less than 1.98 metres in height		Maximum 11 hours
South Street West Car Park, Staines- upon-Thames	To rear of 111 High Street	Motor cars without trailers (Contract Bays only)	All days All hours	8.00am to 7.00pm Monday to Sunday
•				Maximum 24 hours
South Street Saturday Car Park, Staines- upon-Thames	South east side of South Street and north east of United Synagogue	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	Saturday only 8.00am to 7.00pm	8.00am to 7.00pm Saturday only Maximum 11 hours
Tothill Multi-storey Car Park, Staines- upon-Thames	East of Thames Street Including ground floor service area	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 1.90 metres in height	All days Times vary advertised on site.	8.00am to 7.00pm Monday to Sunday Maximum 11 hours
Ashford Multi- storey Car Park, Ashford	South west of Church Road	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 1.90 metres in height	All days 8.00am to 7.00pm	8.00am to 7.00pm Monday to Saturday Maximum 24 hours

SCHEDULE 1 (continued)

PAY AND DISPLAY PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of operation	Maximum period of waiting
Lammas Recreation Ground	Area marked out for car parking within the recreation ground south of Wraysbury Road Staines-upon-Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Laleham Park Car Park	Areas marked out for car parking within Laleham Park	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Abbey Drive, Laleham Park	Areas marked out for car parking within Laleham Park	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Dumsey Meadow, Shepperton.	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Manor Park, Shepperton.	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours

Thameside Car Park, Laleham Park	Areas marked out for car parking within Laleham Park	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Thames Street, Sunbury.	Vehicles park in area except marked disabled bay	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Old Bathing Station, Sunbury.	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Orchard Meadow, The Avenue, Sunbury	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday Maximum 24 hours
Green Street, Sunbury	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday Maximum 24 hours
Walled Garden, Sunbury	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday Maximum 24 hours
Laleham Village Car Park (The Broadway), Laleham	South east of The Broadway,	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday Maximum 24 hours
Shepperton Village Hall	Area marked out for car parking within the recreation	Motor cars with or without trailers Motor cycles with or without side cars	All days All hours	07.00am to 7.00pm Monday to Sunday

(ground	Invalid carriages	

SCHEDULE 2 PAY ON FOOT PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of	Maximum period of waiting
			operation	
Elmsleigh Multi- storey Car Park, Staines-upon-	East side of South Street	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days Times vary. As advertised on	8.00am to 7.00pm Monday to Sunday
Thames		Vehicles less than 2.00 metres in height	site.	Maximum 2411 hours
Elmsleigh Surface Car Park, Staines- upon-Thames	East side of South Street	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days Times vary. As advertised on	8.00am to 12.00am Monday to Sunday
		Vehicles less than 2.00 metres in height Market trader vehicles up to 10 tonnes (in connection with market events only)	site.	Maximum <u>2411</u> hours

SCHEDULE 3

FREE PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Maximum period of waiting
	(see Schedule 12 site plans)		hours of	
			operation	
Spelthorne Borough Council Car Park, Staines- upon-Thames	Employee parking areas at Knowle Green, Staines-upon-Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.13 metres in height	All days All hours	No waiting period.
Spelthorne Borough Council Car Park, Staines- upon-Thames	Visitor parking areas at Knowle Green, Staines-upon-Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.13 metres in height	All days All hours	Maximum of 2 hours waiting period.
Spelthorne Borough Council Car Park, Staines-	Visitor ParkingResident at Knowle Green, Staines-upon-Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum of 2 hours waiting No waiting period.

upon-Thames		Vehicles less than 2.13 metres in height		
Spelthorne Leisure Centre, Staines- upon-Thames	Customer Parking at Spelthorne Leisure Centre Staines-upon-Thames Disabled Parking Bays Only	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum of 3 hours waiting period.
Ashford Recreation Ground, Ashford	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages Vehicles less than 2.10 metres in height	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Elmsleigh Road Car Park, Staines- upon-Thames	East of Thames Street, area with demarcated bays with "Elmsleigh Shopping Centre" livery signs.	Motor cars without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	No waiting for vehicles without express authorisation from the Elmsleigh Shopping Centre, the land owner, or a contractually authorised representative.
Cedars Recreation Ground, Sunbury on Thames	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Charlton Village Hall, Shepperton	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All days All hours	Maximum 11 hours
Fordbridge Recreation Ground, Ashford	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm 1 April - 30 September	Maximum 11 hours

			7.30am – 8.30pm	
Bus Area, Elmsleigh Shopping Centre, South Street, Staines-upon- Thames	Area marked out for bus stopping and ranking, outside the South entrance to Elmsleigh Shopping Centre	Motor vehicles used for the carriage of passengers, comprising more than eight seats in addition to the driver's seat, and having a maximum mass not exceeding 5 tonnes. Motor cars with or without trailers authorised by Spelthorne Borough Council.	All days All hours	No waiting, except for vehicles operating under a Public Service Vehicle Operator's Licence or Community Bus Permit and those vehicles with express authorisation from Spelthorne Borough Council being used in direct support of those operating under a Public Service Vehicles Operator's Licence or Community Bus Permit
Groveley Road Recreation Ground, Sunbury	Area marked out for car parking to the north of the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.13 metres in height	All days All hours	Maximum of 2 hours waiting period.
Hengrove Recreation Ground, Ashford	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Kenyngton Manor, Sunbury on Thames	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages Vehicles less than 2.10 metres	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Littleton Recreation Ground,	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm	Maximum 11 hours

Shepperton		Vehicles less than 2.10 metres	1 April - 30 September 7.30am – 8.30pm	
Long Lane Recreation Ground, Stanwell	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm All Year	Maximum 11 hours
Mulberry Green, Stanwell	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All days All hours	Maximum 11 hours
Shepperton Recreation Ground, Shepperton	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All days All hours	Maximum 11 hours
Staines Park (Commercial Road) Staines- upon-Thames	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All days All hours	Maximum 11 hours
Bishop Duppa's Recreation Ground	Bishop Duppas Park road and parking and area marked out for car parking to the southeast of the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum 11 hours. No waiting on all areas not marked for permitted parking.
Woodthorpe Road open space	Area marked out for car parking to the north of the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum 11 hours.

PARKING TARIFFS – SHORT STAY CAR PARKS, STAINES-UPON-THAMES

	Elmsleigh Road Pay and Display	Elmsleigh Multi-storey Pay on Foot	Elmsleigh Surface Pay on Foot	Riverside Surface Car Park Pay and Display	Tothill Multi- storey, Staines-upon- Thames	Riverside Undergroun d Pay and Display	South Street Saturday Pay and Display
	Monday to Saturday	Monday to Saturday	Monday to Saturday	Monday to Saturday	Monday to Saturday	Saturday only	Saturday only
Up to 1 hour	£1.30	£1. <u>00</u> 30	£1. <u>00</u> 30	£1.30	£1.00	£1.30	£1.30
Up to 2 hours	£2.30	£2. <u>00</u> 30	£2. <u>00</u> 30	£2.30	£2.00	£2.30	£2.30
Up to 3 hours	£2.70	£3.002.70	£3.002.70	£2.70	£3.00	£2.70	£2.70
Up to 4 hours	£3.80	£4.003.80	£4.003.80	£3.80	£4.00	£3.80	£3.80
Up to 5 hours	£7.00	£7.00	£7.00	£7.00	£7.00	£7.00	£7.00
Over 5 hours	£12.20	£12. <u>00</u> 20	£12. <u>00</u> 20	£12.20	£12.00	£12.20	£12.20
7pm-12am		£2.00	£ <u>2.00</u> 1.20	£1.20	ļ		
	Sunday 8am to 7pm	Sunday 8am to 7pm	Sunday 8am to 7pm 12am	Sunday 8am to 12am	Sunday 8am to 7pm	_	
All day	£2.00	£2.00	£2.00	£2.00	£2.00		
(between times specified)							

SCHEDULE 5

PARKING TARIFFS – LONG STAY CAR PARKS, STAINES-UPON-THAMES AND ASHFORD Pay and Display Car Parks

	Bridge Street, Staines-upon-Thames	Kingston Road, Staines-upon-Thames	Tothill Multi-storey, Staines-upon-Thames
	(Monday to Saturday)	(Monday to Saturday)	(Monday to Saturday)
Up to 1 hour		£1.30	£1.30
Up to 2 hours		£2.30	£2.30
Up to 3 hours		£2.70	£2.70
Up to 4 hours		£3.50	£3.50
Up to 5 hours	Season ticket holders only	£3.70	£3.70
Over 5 hours	<u>Jeason ticket holders only</u>	£7.30	£7.30
7pm -12am			
Weekly ticket		£35	
(Monday 7am to			
Friday 7pm)			
All day (between	(Sunday 8am to 12am)	(Sunday 8am to 7pm)	(Sunday 8am to 7pm)
times specified)	£2.00	£2.00	£2.00

Ashford multi-storey car park	All year round
Up to 30 minutes	£0.50
Up to 2 hours	£1.00
Over 2 hours	£3.00

PARKING TARIFFS - RECREATION GROUNDS Pay and display car parks

		All Year
Lammas Recreation Ground, Staines-upon-Thames	Up to 1 hour	£0.50
	Up to 2 hours	£2.00
	Up to 4 hours	£3.00
	Over 4 hours	£7.00
Laleham Park Car Park	Up to 1 hour	£0.50
	Up to 2 hours	£2.00
Thameside Car Park, Laleham	Up to 4 hours	£3.00
	Over 4 hours	£7.00
Shepperton Village Hall	Up to 1 hour	£0.00
	Up to 2 hours	£1.00
	Over 2 hours	£3.00
Dumsey Meadow, Shepperton	Up to 1 hour	£0.00

Manor Park, Shepperton	Up to 2 hours	£1.50	
Abbey Drive, Laleham			
Laleham Village Car Park (The Broadway) Laleham	Over 2 hours	£2.00	
Old Bathing Station, Sunbury			
Green Street, Sunbury			
Thames Street, Sunbury			
Orchard Meadow, Sunbury			
The Walled Garden, Sunbury			

SEASON TICKETS, CONTRACT PARKING

	Parking Places	Period	Fee level
Season Tickets		3 months	£205.00
All days	Bridge Street, Staines-upon-Thames Kingston Road, Staines-upon-Thames	6 months 3 months	£380.00£205.00
	Tothill Multi-storey, Staines-upon-Thames Elmsleigh Multi-storey Car Park, Staines-upon-Thames	12 months 6 months	£715.00£380.00
	Ashford multi-storey		
		3 months	£60.00
	Ashford multi-storey	6 months	£100.00
		12 months	£180.00
Contract Parking		3 months	£207.00
Monday to Friday	Riverside Underground, Staines-upon Thames	6 months	£415.00
Worlday to 1 Haay		12 months	£715.00
Contract Parking Monday to Sunday	South Street West, Staines-upon-Thames Elmsleigh Road Car Park, Staines-upon-Thames Tothill Multi-storey, Staines-upon-Thames Bridge Street, Staines-upon-Thames	12 months	£830.00

Railway Season Ticket Holders All days	Kingston Road, Staines-upon-Thames	3 months	£230.00
		12 months months	£800.00£230.00
	Thames Street, Sunbury Orchard Meadow, Sunbury	Up to 3 months	£65.00
Business Local Season Ticket	The Walled Garden, Sunbury	Up to 6 months	£85.00
HUNGI	Manor Park, Shepperton Laleham Village Car Park (The Broadway) Laleham; Shepperton Village Hall	Up to 12 months	£110.00
	Laleham Village Car Park (The Broadway) Laleham	3 months	£35.00
Residential Season Ticket	Thames Street, Sunbury Orchard Meadow, Sunbury	6-months	£45.00

	The Walled Garden, Sunbury	12 months	£60.00
Visitor Permits (book of 10)			£11.00 per book of 10

SCHEDULE 8

DISABLED PERSONS' BADGE HOLDERS' SEASON TICKETS (WHITE CARDS)

Parking places	Period	3 months	6 months	9 months	12 months.
Elmsleigh Surface and Elmsleigh Multi-storey	Charge payable	£26.00	£51.50	€77.00	£103.00

PENALTY CHARGE NOTICES

Article 51 - Penalty Charges

	Charge to be paid if higher level contravention	Charge to be paid if lower level contravention
	as detailed in the Civil Enforcement of Parking	as detailed in the Civil Enforcement of Parking
	Contraventions (Guideline on Levels of	Contraventions (Guideline on Levels of
	Charges) (England) Order 2007	Charges) (England) Order 2007.
Payment received by Spelthorne Borough		
Council after 14 days of the date on which the	£70.00	£50.00
Penalty Charge Notice was issued		
(The Discounted Penalty Charge).		
Payment received by Spelthorne Borough		
Council within 14 days of the date on which	£35.00	£25.00
the Penalty Charge Notice was issued.		
Remains unpaid after 56 days from date of	Increase original notice by 50%	Increase original notice by 50%
issue		
Remains unpaid after 70 days from date of	Increase further the increased notice by £8.00	Increase further the increased notice by £8.00
issue	debt registration fee*	debt registration fee*

Informative: The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) (Order) 2007 specifies that authorities outside London with civil enforcement powers must issue two different levels of penalty charges in their area higher and lower. What constitutes a higher and lower offence is detailed at Table 2 in the above mentioned Order.

^{* -} The debt registration fee is set by Parliament. Consequently, any increase to the fee is outside of the Council's control. The current fee is £8 (as of 25 July 2016) but this may change from time to time.

SCHEDULE 10

Miscellaneous charges

Description	Charge	Comment
Dispensations	£15 per day per vehicle	This charge relates to administrative costs relating to processing of such dispensations. TheisThis charge will be waived for charities and voluntary organisations may be waived, at Spelthorne Borough Council's discretion.
Suspensions used to reserve	£30 one off administrative	This charge <u>may be waived, at Spelthorne Borough</u>
parking spaces	charge and £15 per day per	Council's discretion, will be waived for charities and
	vehicle	voluntary organisations.
Film Company dispensations	Vehicles 3.5 tonnes and	
and suspensions	under, £15 for each bay	
	occupied per vehicle per day.	
	For HGVs and vehicles over 3.5 tonnes £25 for each bay	
	occupied per vehicle per day.	
	Maximum charge £1000	
Lost or replacement season	£14 per season ticket/or	This charge is also applicable should a season ticket
tickets/cards, and contract	card	holder change vehicles and require a new card or
permits and entry/exit cards		season ticket.
Lost ticket (use of Elmsleigh	£14 per ticket or card	Charge payable at the Pay on Foot machine.
Surface car park)		
Market trader vehicles (use of	£7 per vehicle per day for	This charge relates to vehicles used in connection to
Elmsleigh Surface car park)	vehicles up to 10 tonnes	market days and special market based events.
Fishing permit for Thameside	£15 per vehicle for 3	Permits are not available via pay and display
car park, Laleham	consecutive days between	machines. An application for a permit must be made
	Friday and Monday	to Spelthorne Borough Council.

SCHEDULE 11

List of all Car Parks

- 1. Abbey Drive, Laleham Park
- 2. Ashford Multi-storey Car Park, Ashford
- 3. Ashford Recreation Ground, Ashford
- 4. Bridge Street Car Park, Staines-upon-Thames
- 5. Cedars Recreation Ground, Sunbury on Thames
- 6. Charlton Village Hall, Shepperton
- 7. Dumsey Meadow, Shepperton
- 8. Elmsleigh Multi-storey Car Park, Staines-upon-Thames
- 9. Elmsleigh Road Car Park, Staines-upon-Thames
- 10. Elmsleigh Surface Car Park, Staines-upon-Thames
- 11. Fordbridge Recreation Ground, Ashford
- 12. Green Street, Sunbury
- 13. Groveley Road Recreation Ground, Sunbury
- 14. Hengrove Recreation Ground, Ashford
- 15. Kenyngton Manor Recreation Ground, Sunbury on Thames
- 16. Kingston Road Car Park, Staines-upon-Thames
- 17. Laleham Park Car Park, Laleham
- 18. Laleham Village Car Park (The Broadway), Laleham
- 19. Lammas Recreation Ground
- 20. Littleton Recreation Ground, Shepperton
- 21. Long Lane Recreation Ground, Stanwell
- 22. Manor Park, Shepperton
- 23. Mulberry Green, Stanwell
- 24. Old Bathing Station, Sunbury
- 25. Orchard Meadow, The Avenue, Sunbury
- 26. Riverside Surface Car Park, Staines-upon-Thames
- 27. Riverside Underground Car Park, Staines-upon-Thames
- 28. Shepperton Recreation Ground, Shepperton
- 29. Shepperton Village Hall, Shepperton
- 30. South Street West Car Park, Staines-upon-Thames
- 31. South Street (Saturday Only) Car Park, Staines-upon-Thames

- 32. Spelthorne Borough Council Car Park, Staines-upon-Thames
- 33. Spelthorne Leisure Centre, Staines-upon-Thames
- 34. Staines Park Commercial Road, Staines-upon-Thames
- 35. Thameside Car Park, Laleham
- 36. Thames Street, Sunbury
- 37. Tothill Multi-storey Car Park, Staines-upon-Thames
- 38. Walled Garden, Sunbury
- 39. Woodthorpe Open Space, Ashford
- 40. Bus Area, Elmsleigh Shopping Centre, South Street, Staines-upon-Thames
- 41. Bishop Duppa's Recreation Ground, Shepperton

SCHEDULE 12 Site Plans for all Car Parks